



Instruction

All students enrolled in GENESIS School of the Creative and Performing Arts are privileged to receive a carefully individualized training program in one of the following disciplines:

PRIVATE LESSONS \$25/half hour or \$50/hour

- Piano/Organ
- Saxophone
- Clarinet
- Flute
- Drums/Percussion
- Guitar
- Bass
- Voice
- Songwriting

CLASSES OFFERED \$15/session

- Music Theory 101 & 102
- Vocal Technique 101 & 102
- Keyboard 101 & 102
- Jazz/Gospel Ensemble
- Jazz/Gospel Combo
- Teen Sing
- Genesis Chorale

It is imperative that all students have access to the instrument in which they are being instructed in order to prepare for their lessons. Students should have an

acceptable instrument available to them in order for the lessons to progress as they should. All drum students must purchase their own drum sticks and bring them to each lesson. All instrumental and vocal students must purchase lessons books and bring them to each lesson.

Scheduling

Lessons are given once a week at a specified time. Lessons are subject to change given student or teacher schedules. Lesson locations will be arranged with the private music instructor.

Online Lessons

We also offer online lessons. Student must have a laptop, smart phone, tablet, or a device that has access to Skype & Internet service. You must also have a built-in or external webcam.

Payment Policy

Private lessons are scheduled weekly at ½ hour intervals at a rate of \$25.00. Classes such as Vocal Technique 101 and Music Theory 101 have multiple students weekly at 1 hour intervals at a rate of \$15 per class session. Payment MUST be made 7 days prior to the lesson or class weekly online by Sunday 11:59PM. NO EXCEPTIONS! Payment does NOT include music books, theory books, or supplies. It is suggested that you enroll in our automatic payment program to secure your lessons weekly.

There is also a \$50 fee for every returned check to cover the bank charges. You have the option to [pay online](#) with online processing fee of 3% or pay via the CASH app for an additional \$2. Students will not be scheduled for lessons that fall on the following holidays: Memorial Day, Valentine's Day, Independence Day, Labor Day, Thanksgiving, Christmas, and New Years.

Attendance

Students should arrive no more than 10 minutes early and are picked up no later than 10 minutes past the end of the lesson time. Lesson times will not be extended if you are late. Punctuality is required. If you arrive late, you will only receive the remainder of the lesson time that day.

Cancellation Policy

Lessons may be cancelled or rescheduled 72 hours in advance. If you cannot cancel within this time allotment, you will be expected to pay full price for the lesson. Your lesson time is reserved exclusively for you. Lessons may be made up if the schedule

permits. The instructor reserves the right not to make up the lesson. You will not be refunded for any "missed" or "no show" lesson.

Inclement Weather

In case there are severe weather conditions and it is dangerous to drive, lessons will be made up at an agreed upon time.

Instructor Responsibilities

1. Be prepared, punctual, and professional.
2. Provide high quality individualized lessons.
3. Provide a positive learning environment for each student.
4. Encourage students to ask questions and respect their opinions.
5. Encourage communication between students, parents and instructor.
6. Teach students HOW to practice what they've been taught.

Student Responsibilities

1. Arrive on time with previous assignments completed, and prior lesson prepared.
2. Bring assignments, music & theory books and any other materials needed to each lesson.
3. Pay attention during lessons and follow instructions.
4. Ask questions if you do not understand.
5. Commit to a minimum practice routine of 30-60 minutes daily, 4-5 days a week.
6. Keep a positive attitude.
7. Be ready to work hard.
8. Have FUN!

Parental Responsibilities

1. Encourage the student to practice, providing the necessary learning tools and foster a healthy home learning environment.
2. Be supportive of the student's desire to learn music and the arts.
3. Be consistent in keeping student's lesson time every week and being prompt.
4. Ask questions! Communication is essential.
5. Make sure student's instruments are kept in tune and in good working condition.
6. Encourage student to participate in recitals.
7. Have FUN with the student while they learn.

Cell Phones

Cell phones are to be silenced during lesson.

Terminating Lessons

Students who wish to terminate lessons should give 2 weeks notice. I encourage you to stay with your musical instruction at least six months before making a decision to terminate training.

Most likely, you **WILL NOT** become proficient in just a few lessons.

Dismissals

Unfortunately, a student will risk lesson termination if the following events occur:

1. Failure to pay.
2. Persistent absences or tardiness or not notifying the instructor prior to absences.
3. Uncooperative attitude.
4. Lack of progress due to insufficient practice or unfinished requirements.
5. Failure to bring music books to your lessons on a consistent basis.
6. Consistently not being prepared for lessons.
7. Poor hygiene

Equal Employment Opportunity

GENESIS SCPA provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, disability, genetic information, marital status, amnesty, or status as a covered veteran in accordance with applicable federal, state and local laws. **GENESIS SCPA** complies with applicable state and local laws governing non-discrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

GENESIS SCPA expressly prohibits any form of unlawful employee harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of **GENESIS SCPA's** employees to perform their expected job duties is absolutely not tolerated.

The instructor reserves the right to refuse to do business with anyone for reasons the instructor deems necessary. The student and student's guardian(s) expressly release and discharge the studio and the instructor from liabilities for any and all claims and demands, known or unknown, presently existing or which may arise in the future.

Once again, thank you for your interest in Genesis SCPA. We are sincerely excited to have the opportunity to bring out the best in you! It is our firm intention to provide sound instruction to all who will invest their time and money into GENESIS SCPA. If we can be of any other service to you, please do not hesitate to ask.

In His service,

Mark T. Jackson

Mark T. Jackson, M.S.
Director of GENESIS SCPA

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